



GRADUATE SCHOOL LIBRARY

**MASTER OF EDUCATION MANAGEMENT
(MEM)**

COURSE CODE

I. FOUNDATION COURSES

Subject Code: **EM 211**

Course Title: **FOUNDATIONS OF EDUCATION MANAGEMENT**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
CIR GV 713 .C658 2016	Terri Byers.	Contemporary issues in sport management a critical introduction	2016	1
CIR LB 2341.8 .B45i	Bull, G.M.	Information technology : issues for higher education management	2016	1
DIS 306.44 B624i 2017	Bitong, Asuncion B. Angara	Implementation of mother tongue-based multilingual education in schools division of Aurora	2017	1
THE 005.36 C661u 2017	Cochanco, Alexander S.	University document management and archiving system (UDMAS	2017	1
THE RK 58 .G37d 2016	Garcia, Marvin DG.	Dental practice management system (DPMS	2016	1
DIS 371.102 G635i 2017	Gonzales, Teresita R.	Implementation of learner-centered education in public elementary schools in the division of Aurora	2017	1
DIS O20 P1271 2013	Paez, Leonila S.	Library and information services of higher education institutions	2013	1
DIS LB 1725 .A44p 2019	Alfonso, Norman V.	Policies, practices and let performance of teacher education institutions	2019	1
CIR LB 3044.72 .I54c	Ingraham, Phoebe Bell	Creating & managing learning centers : a thematic approach	2010	1
CIR LB 2806 .W55t	Williams, R. Bruce.	Twelve roles of facilitators for school change	2010	1
CIR LB 1065 .R340	Raffini, James P.	150 Ways to increase intrinsic motivation in the classroom	2009	1

Subject Code: **EM 212**

Course Title: **STATISTICAL METHODS**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
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CIR HF 1017 .A53s13 2018	Anderson, David R.	Statistics for business and economics	2018	1
CIR QA 276 .M429 2016	Mendenhall, William M.	Statistics for engineering and the sciences	2016	1
CIR QA 278 .K55p4 2016	Kline, Rex B.	Principles and practice of structural equation modeling	2016	1
CIR HA 29 .T65f 2016	Tokunaga, Howar	Fundamental statistics for the social and behavioral sciences	2016	1
CIR QA 276 .B6846 2015	Brase, Charles Henry	Understandable statistics : concepts and methods	2015	1
CIR HD 30.215 .K45s7	Keller, Gerald.	Statistics for management and economics	2014	1
CIR HD 30.25 .P39q	PAyne, Thomas A.	Quantitative techniques for management : a practical approach	2012	1
AV HF 1017 .D63s 2009	Doane, David P.	Student CD-ROM to accompany applied statistics in business and economics	2012	1
CIR HF 1017 .E66b	Enns, Philip G	Business statistics : methods applications	2010	1
CIR HF 1017 .T46q	Thomas, Richard.	Quantitative methods for business studies	2010	1
AV QA 39.2 .A94m	Aufmann, Richard,	Mathematical thinking and quantitative reasoning	2009	1
CIR BF 39 .G73s7 2008	Wallnau, Larry B.	Statistics for the behavioral sciences	2008	1
CIR LC 71 .T39e 1997	Taylor, Sandra.	Educational policy and the politics of change	2005	1
CIR LB 1028.25 .H36e 2002	Hammersley, Martyn.	Educational research, policymaking and practice	2002	1
CIR QA 273.25 C127 2000	Calderon, Jose F.	Statistics for educational research simplified	2000	1

Subject Code: **EM 213**

Course Title: **RESEARCH METHODOLOGY**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
CIR LB 1028 .D65 2016		Doing research in education : theory and practice.	2016	1
CIR H 61 .C43m 2016	Chauhan, Arunsingh D.	Methodology of social research	2016	1
CIR H 62 .B33b6 2014	Babbie, Earl.	The Basics of social research	2014	1
CIR H 62 .Q83 2016	[Edited by] David Silverman.	Qualitative research	2016	1
CIR BF 76.5 .U93i5 2014	Flick, Uwe.	An Introduction to qualitative research	2014	1
CIR G 73 .M66i2	Montello, Daniel R		2015	1



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		An Introduction to scientific research methods in geography and environmental studies		
CIR LB 1576 .E54 2017		English language arts research and teaching : revisiting and extending Arthur Applebee's contributions.	2017	1
CIR P 53 .O94t2 2017	Oxford, Rebecca L.	Teaching and researching language learning strategies : self-regulation in context	2017	1
CIR LB 1576 .P45d 2015	Philippakos, Zoi A.	Developing strategic writers through genre instruction : resources for Grades 3-5	2015	1

Subject Code: **EM 214**

Course Title: **CURRICULUM PLANNING AND DEVELOPMENT**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
CIR LB 2806.15 .G53c4 2016	Glatthorn, Allan A.	Curriculum leadership : strategies for development and implementation	2016	1
FIL LB 2806.15 .R49c 2015 c.1	Reyes, Emerita	Curriculum development	2015	1
FIL LB 2806.15 .B55c 2015 c.2	Bilbao, Purita P.	Curriculum development for teachers	2015	1
CIR GV 363 .L86s3 2015	Lund, Jacalyn Lea.	Standards-based physical education curriculum development	2015	1
THE TX 925 .V55l 2019	Villanueva, Filwyn P.	Learning module in food and beverage service sequence and procedures for home economics subjects	2019	1

II. MAJOR COURSES

Subject Code: **EM 221**

Course Title: **EDUCATIONAL PLANNING AND DEVELOPMENT**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
CIR LC 71 .H36e 2017	Hammond, Linda Darling.	Empowered educators : how high-performing systems shape teaching quality around the world	2017	1
CIR LB 2806.15 .G53c4 2016	Glatthorn, Allan A.	Curriculum leadership : strategies for development and implementation	2016	1



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CIR GV 363 .L86s3 2015	Jacalyn Lea Lund, Deborah Tannehill.	Standards-based physical education curriculum development	2015	1
CIR JF 1351 .R33g 2015	Raadschelders, Jos C.N	Global dimensions of public administration and governance : a comparative voyage.	2015	1
CIR GV 363 .L86s3 2015	Lund, Jacalyn Lea	Standards-based physical education curriculum development	2015	1

Subject Code: **EM 222**

Course Title: **FISCAL MANAGEMENT**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
CIR RT 89 .M37l9 2017	Bessie L. Marquis.	Leadership roles and management functions in nursing : theory and application	2017	1
IS 370.9173 P766i 2014	Polintan Ramil Pascual	The Implementation of reforms and innovations in fiscally autonomous national high schools in the division of Nueva Ecija	2016	1

Subject Code: **EM 223**

Course Title: **ORGANIZATION AND MANAGEMENT OF EDUCATION INSTITUTIONS**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
CIR JF 1351 .R33g 2015	Raadschelders, Jos C.N	Global dimensions of public administration and governance : a comparative voyage.	2015	1
The 371.207 B328c 2014	Batalla, Jenny Luz R	Cheating practices in selected public and private secondary school : Basis for policy developmen	2014	1
FIL LA 1290 .E38e	Legaspi, Leonardo Z.	Educational management	2012	1
FIL LB 2955 .M36	Manuel, Juan L	The Management of innovations in education a handbook	2010	1
FIL LA 292 .D67e	Doronilla, Maria Luisa C.	The Emergence of schools of the people : implications for education policy and research	2010	1
CIR LB 2805 .B38g	Bauman, Paul C.	Governing Education : public sector reform or privatization	2010	1



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Subject Code: **EM 224**

Course Title: **HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
CIR HF 5549.2 .H65h10 2017	Hollenbeck, John R.	Human resource management : gaining a competitive advantage	2017	1
CIR QA 278 .K55p4 2016	Kline, Rex B.	Principles and practice of structural equation modeling	2016	1
CIR HF 5549.5 .M33c 2015	McDonald, Kimberly	Career development : a human resource development perspective	2015	1
THE 658.3 N322r 2017	Navarro, Emmanuel Carlos.	Real-time human resource management system	2017	1
FIL HD 4904.7 M57h	Miranda.	Human resources development	2005	1

Subject Code: **EM 225**

Course Title: **POLICY ANALYSIS AND DEVELOPMENT IN EDUCATION**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
CIR H 97 .B37p5 2016	Bardach, Eugene	A Practical guide for policy analysis : the eightfold path to more effective problem solving	2016	1
CIR HD 62.4 .A97m	Austin, James E.	Managing developing countries : strategic analysis and operation technology.	2012	1
CIR HD 2326 .S54e4		The Economics of industrial organization / : analysis, markets, policies	2010	1

Subject Code: **EM 226**

Course Title: **COMMUNICATIONS IN EDUCATION MANAGEMENT**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
CIR JF 1351 .R33g 2015	Raadschelders, Jos C.N	Global dimensions of public administration and governance : a comparative voyage.	2015	1



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DIS BF 323 .D44p 2017	De Guzman, Jenny L.	Psychosocial constructs and academic performance of overseas Filipino workers' (OFWs) children	2007	1
CIR QA 76.5 .H64c10 2015	Hoggatt, Jack.	Century 21 computer skills and applications	2015	1
DIS 371.1 F358t 2017	Fermin, John Philip C	Teachers' competencies, instructional strategies, problems and administrative support in teaching MAPEH in the division of Gapan City	2017	1
FIL LA 292 .D67e	Doronilla, Maria Luisa C.	The Emergence of schools of the people : implications for education policy and research	2015	1

III. ELECTIVE/COGNATES (ANY THREE OF THE FOLLOWING SUBJECTS)

Subject Code: **EM 231**

Course Title: **COMPUTER EDUCATION**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
THE LB 1715 .C78t 2019	Cruz, Abigail F.	Teachers' computer literacy of private elementary school in Talavera, Nueva Ecija : basis for computer literacy program	2019	1
THE 001.6 G968c 2015	Gutierrez, Rose Anne D.	Cross-platform touch and point examination	2015	1
CIR QA 76.73 S38	Savitch, Walter J	Absolute C++ Programming	2016	1
CIR LB 1044 .M33b	McCormack, Colin	Building a web-based education system	2010	1
CIR LB 1028.5 .E38	Fisher, Charles	Education and technology : reflections on computing in classrooms	2005	1
CIR LB 1044.84 .B47t	Berenfeld, Boris.	Teaching and learning in the information age : a guide to educational telecommunications	2002	1

Subject Code: **EM 232**

Course Title: **ECOLOGY OF EDUCATION MANAGEMENT**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
THE TD788.4. AGU		Assessment of solid waste management in the municipality of Bongabon, Nueva Ecija: basis for the implementation of RA 9003	2005	1



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REF GE 60 .E38		Education for the earth : the college guide for careers in the environment.	2000	1
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Subject Code: **EM 233**

Course Title: **HUMAN BEHAVIOR IN ORGANIZATION**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
FIL HD 58.7 .M67h 2012 c.1	Mosura, Carmel Tongo.	Human behavior in organizations : understanding organizational culture	2010	1
CIR HD 58.7 .G75h	Griffin, Ricky W.	Human behavior in organization	2008	1
FIL HD 58.7 .M37	Martires, Conception Rodil.	Management of human behavior in organizations	2008	1
FIL HD 58.7 .M37m	Conception, Marites Rodil.	Management of human behavior in organizations	2007	
AV HD 31 .G75m9	Griffin, Ricky W.	Management	2005	1
FIL 658.1 R221r 1981	Pilar, Nestor N.	Human behavior in organizations	2005	1

Subject Code: **EM 234**

Course Title: **ETHICS, VALUES AND SOCIAL ADVOCACY**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
FIL HF 5387 .M33v	Macdonald, Roderick J.	Values and ethics in business : designing the ethical corporation	2010	1
FIL HD 4905 .A78v	Articulo, Archimedes C	Values and work ethics	2008	1
FIL HV 10.5 .L89	Ramirez, Luzviminda F.	Man Values , Work Ethics	2005	1
CIR BD 232 .G75v	Griffin James.	Value judgement : improving our ethical beliefs	2005	1
AV RT 41 .T39s6	Taylor, Carol,.	Student resource CD-ROM to accompany fundamentals of nursing	2002	1

Subject Code: **EM 235**

Course Title: **NATIONAL DEVELOPMENT, CURRENT ISSUES AND PROBLEMS IN EDUCATION**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
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DIS 352.367 V7110	Villaflor, Sidney N.	Organizational development in police stations in he province of Nueva Ecija thru the Philippine National police integrated transformation program :	2015	1
FIL LB 2806.15 .B55c 2015	Bilbao, Purita P.	Curriculum development for teachers	2015	1
FIL HC 455 .G65p	Golay, Frank H.	The Philippines : public policy and national economic development	2010	1

IV. COMPREHENSIVE EXAMINATIONS

Subject Code: **RSCH 240**

Course Title: **THESIS WRITING**

Course Description:

Call No.	Author	Title of Book	Copyright date	No. of copies
FIL LB 2369 .G37g	Garcia, Alipio M.	Guide to thesis writing : text and workbook	2010	1
REF LB 2369 .M38g	Mauch, James E.	Guide to the successful thesis and dissertation : a handbook for students and faculty	2005	1
FIL LB 2369 .R58d	Rivera, Maximiano M.Jr.	Dissertation/thesis writing manual	2005	1
FIL LB 2369 .C35m	Calderon, Jose F.	Methods of research and thesis writing	2004	1
FIL LB 2369 .A73w1	Arboleda, Cora R.	Writing a thesis proposal	2002	1
FIL LB 2369 .C35	Calmorin, Laurentina P.	Methods of research and thesis writing	2000	1
FIL LB 2369 .L48t	Leveriza, Jose P.	Thesis writing : a practical guide	2000	1

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