



GRADUATE SCHOOL LIBRARY

List of References

MASTER of PUBLIC ADMINISTRATION (MPA)

COURSE CODE

I. Foundation Courses

PA 211 – Theories, Processes & practices in Public Administration

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR JF 1351 .R33g 2015	Raadschelders, Jos C.N.	Global dimensions of public administration and governance: a comparative voyage.	2015	1
CIR JF 1351 .H36 2015	[Editor] Qiang Wu.	Handbook of public administration	2015	1
CIR JK 421 .S26e 2015	Sandfort, Jodi.	Effective implementation in practice : integrating public policy and management	2015	1
FIL JF 1351 .B54i 2015	Bihasa, Carmelo Rico S.	Introduction to public administration	2015	1
CIR JF 1525.E8 .B69p 2015	Browman, James S.	Public service ethics : individual and institutional responsibilities	2015	1
CIR JK 765 .N54n7 2014	Nigro, Lloyd G.	The New public personnel administration	2014	1
CIR H 97 .H55j3 2014	Hill, Michael	Implementing public policy / : an introduction to the study of operational governance	2014	1
FIL JQ 1430 .T46t 2000	Tendero, Avelino P.	Theory and practice of public administration in the Philippines	2000	1



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GS JF 1351 .N54m7	Nigro, Felix A.	Modern public administration	2000	1
RES 350 Or30	Bellone Carl J.	Organizational theory and the new public administration		1
RES 350.1 St14p6	Glenn Stahl, O.	Public personnel administration		1

PA 212 – Statistical methods for Public Administration

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR HF 1017 .A53s13 2018	Anderson, David R.	Statistics for business and economics	2018	1
CIR QA 276 .M429 2016	Mendenhall, William M.	Statistics for engineering and the sciences	2016	1
CIR QA 278 .K55p4 2016	Kline, Rex B.	Principles and practice of structural equation modeling	2016	1
CIR HA 29 .T65f 2016	Tokunaga, Howar	Fundamental statistics for the social and behavioral sciences	2016	1
CIR QA 276 .B6846 2015	Brase, Charles Henry	Understandable statistics : concepts and methods	2015	1
CIR HD 30.215 .K45s7	Keller, Gerald.	Statistics for management and economics	2012	1
CIR HD 30.25 .P39q	PAYne, Thomas A.	Quantitative techniques for management : a practical approach	2011	1
AV HF 1017 .D63s 2009	Doane, David P.	Student CD-ROM to accompany applied statistics in business and economics	2010	1
CIR HF 1017 .E66b	Enns, Philip G	Business statistics : methods applications	2010	1
CIR HF 1017 .T46q	Thomas, Richard.	Quantitative methods for business studies	2008	1
AV QA 39.2 .A94m	Aufmann, Richard,	Mathematical thinking and quantitative reasoning	2008	1
CIR BF 39 .G73s7 2008	Wallnau, Larry B.	Statistics for the behavioral sciences	2008	1



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CIR LC 71 .T39e 1997	Taylor, Sandra.	Educational policy and the politics of change	2005	1
CIR LB 1028.25 .H36e 2002	Hammersley, Martyn.	Educational research, policymaking and practice	2002	1
CIR QA 273.25 C127 2000	Calderon, Jose F.	Statistics for educational research simplified	2000	1

PA 213 – Research Methodology for Public Administration

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR LB 1576 .E54 2017		English language arts research and teaching : revisiting and extending Arthur Applebee's contributions.	2017	1
CIR P 53 .O94t2 2017	Oxford, Rebecca L.	Teaching and researching language learning strategies : self-regulation in context	2017	1
CIR LB 1028 .D65 2016		Doing research in education: theory and practice.	2016	1
CIR H 61 .C43m 2016	Chauhan, Arun Singh D.	Methodology of social research	2016	1
CIR H 62 .B33b6 2014	Babbie, Earl.	The Basics of social research	2014	1
CIR H 62 .Q83 2016	[Edited by] David Silverman.	Qualitative research	2016	1
CIR BF 76.5 .U93i5 2014	Flick, Uwe.	An Introduction to qualitative research	2014	1
CIR G 73 .M66i2	Montello, Daniel R	An Introduction to scientific research methods in geography and environmental studies	2015	1
CIR LB 1576 .P45d 2015	Philippakos, Zoi A.	Developing strategic writers through genre instruction : resources for Grades 3-5	2015	1
CIR H 62 .B33b6 2014	Babbie, Earl.	The Basics of social research	2014	1

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CIR H 62 .B76a1 2014	Brown, Mitchell.	Applied research methods in public and nonprofit organizations	2014	1
DIS 344067 C111p 2008	Caballero, Alex B.	Public attorney office PAO in Nueva Ecija : A case study	2008	1

PA 214 – Human Behavior in Organization

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
FIL HD 58.7 .M67h 2017	Mosura, Carmel T.	Human behavior in organizations : understanding organizational culture	2017	1
FIL HD 58.7 .S47m 2016	Serrano, Angelita.	Management of human behavior in an organization	2016	1
FIL HD 58.7 .M67h 2012	Mosura, Carmel Tongo.	Human behavior in organizations : understanding organizational culture	2012	1
CIR RM 315 .H37d 2011	Hart, Carl L.	Drugs society and human behavior	2011	
CIR HD 58.7 .N49013 2011	Newstrom, John W.	Organizational behavior : human behavior at work	2011	1
CIR BF 121 A74 2004	Arenas, Aggie Carson	Introduction to psychology : Understanding human behavior	2004	1
FIL BF 80.7 .A93h 2005	Azanza, Patrick Alain.	Human behavior and society : an introduction to social sciences	2005	1
CIR BF 121 A74 2004	Arenas, Aggie Carson	Introduction to psychology :	2004	1



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		Understanding human behavior		
FIL HD 49. S67 2003	Soriano, Oscar Gatchalian.	Manual on human behavior crisis & management	2003	1

II. Major Courses

PA 221 – Ecology of Public Administration

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR QH 371 .D38i4 2012	Davies, Nicholas B.	An Introduction to behavioural ecology	2012	1
CIR GE 340 .E58 2012		Environmental science.	2012	1
CIR QH 541 .S58p 2011	Sitkin, Alan.	Principles of ecology and management : international challenges for future practitioners	2011	1
CIR QH 541 .M553 2010	Moolles, Jr. Manuel C.	Ecology : concepts & applications	2010	1
CIR QH 541 .P71 2008	Pradhan, Nirmal Chandra	Basics of ecology	2008	1
CIR GE 105 .W54e2 2007	Scott, Brennan.	Environment : the science behind the stories	2007	1
FIL QL 430.4 .G56 2006		Global advances in ecology and management of golden apple snails	2006	1



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PA 222 – Public Personnel Administration

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR HJ 141 .M55f10 2018	Mikesell, John L.	Fiscal administration: analysis and applications for the public sector	2018	1
CIR JF 1351 .R33g 2015	Raadschelders, Jos C.N.	Global dimensions of public administration and governance : a comparative voyage.	2015	1
CIR JF 1351 .H36 2015	[Editor] Qiang Wu.	Handbook of public administration	2015	1
DIS 371.1 P128j 2015	Pagtalunan, Maria Ellen V.	Job Satisfaction among non teaching personnel selected state colleges and universities in region III : Challenges to public administration	2015	1
CIR JK 421 .S26e 2015	Sandfort, Jodi.	Effective implementation in practice : integrating public policy and management	2015	1
FIL QH 541 .G85f 2015	Ryan Manuel D. Guido.	Fundamentals of environmental science	2015	1
CIR H 97 .H55i3 2014	Hill, Michael	Implementing public policy / : an introduction to the study of operational governance	2014	1
CIR QH 371 .D38i4 2012	Davies, Nicholas B.	An Introduction to behavioural ecology	2012	1
DIS 152.4 C14a 2010	Camaya, Yolanda I.	Adherence to the norms of conduct and ethical standards among officials and personnel in selected cities and municipalities of Nueva Ecija	2010	1



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CIR GE 105 .W54e2 2007	Scott, Brennan.	Environment : the science behind the stories	2007	1
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PA 223 – Public Fiscal Administration

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR HJ 141 .M55f10 2018	Mikesell, John L.	Fiscal administration : analysis and applications for the public sector	2018	1
CIR HJ 141 .M55f6 2003	Mikesell, John L.	Fiscal administration : analysis and applications for the public sector	2013	1
REF HJ 257.2 .H36 2002		Handbook of fiscal policy.	2002	1
FIL HJ 9580 .C83l	Cuaresma, Jocelyn C.	Local fiscal administration in the Philippines	2002	1
FIL HJ 1385 .B75p	Briones, Leonor M.	Philippine public fiscal administration	2002	1

PA 224 – Administration of Rural Development

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR HJ 141 .M55f10 2018	Mikesell, John L.	Fiscal administration : analysis and applications for the public sector	2018	1
FIL HT 421 .A78b	Aruego, Jose M.	Barrio government law and administration in the Philippines	2010	1
DIS 631.523 Ag51h	Agliam Jovita Bernardo	The Hybrid rice commercialization program in the province of Nueva Ecija	2009	1



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PA 225 – Urban Planning and Development

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR HT 169 .A38 2015		Advanced topics in urban studies.	2015	1
CIR TH 435 .K57f9 2015	Kirkham, Richard.	Ferry and Brandon's cost and planning of buildings	2015	1
CIR LB 2806.15 .G53c4 2016	Glatthorn, Allan A.	Curriculum leadership : strategies for development and implementation	2016	1
CIR GV 363 .L86s3 2015	Lund, Jacalyn Lea	Standards-based physical education curriculum development	2015	1

PA 226 – Government Management

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
DIS 621.38 D331e 2017	Ryan John L. De Lara.	E-waste management of component cities and selected municipalities in Nueva Ecija	2017	1
CIR JF 1525 .P75b	Mark Price	Building high performance government through lean six sigma : a leader's guide to creating speed, agility, and efficiency	2015	1
CIR JF 1351 .R33g 2015	Raadschelders, Jos C.N.	Global dimensions of public administration and governance : a comparative voyage.	2015	1
DIS 658.3 D493r	De Vera, Misael J.	Human resource management conditions in selected municipalities in the province of Nueva Ecija	2000	1

**GRADUATE SCHOOL LIBRARY****III. Electives/Cognates (any two/three of the following subjects)****PA 231 – Computer Literacy (Electronic Data Processing)**

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
THE LB 1715 .C78t 2019	Cruz, Abigail F.	Teachers' computer literacy of private elementary school in Talavera, Nueva Ecija : basis for computer literacy program	2019	1
CIR HF 5548.32 .E28 2015		E-business	2015	1
CIR QA 76.5 .H64c10 2015	Hoggatt, Jack.	Century 21 computer skills and applications	2015	1
CIR TK 5105.5 .S65f2 2015	Solomon, Michael G.	Fundamentals of communications and networking	2015	1
CIR QA 76 .P37c 2014	Parsons, June Jamrich.	Computer concepts 2014 : comprehensive	2014	1
CIR LB 1028.5 .B85c	Bullough, Sr., Robert V.	Classroom applications of microcomputers	2005	1

PA 232 – Local Government Management

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR JN 421 F47n	Ferlie, Ewan	The New public management in action	2015	1
RES 332 M3557	Marshall, A. H.	Financial management in local government	2002	1
CIR JF 1351 .R33g 2015	Raadschelders, Jos C.N.	Global dimensions of public administration and governance : a comparative voyage.	2015`	1
DIS 658.1 Sa58o	San Juan, Emmanuel S.	Organization productivity and management styles of local chief executives of cities and municipalities in Nueva Ecija	2010	1



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PA 233 – Administrative Communication

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
FIL HM 48 .B365 2016 c.1	Banaag, Lee Mark T.	Socio-anthro : an integrated and interdisciplinary approach to the study of society, culture and politics	2016	1
FIL JQ 1411 .B84p 2016	Buenaflor, Roberto C.	Politics, governance, and constitution of the Philippines : with the basics of criminal, civil and public officers laws	2016	1
CIR JF 1351 .R33g 2015	Raadschelders, Jos C.N.	Global dimensions of public administration and governance : a comparative voyage.	2015	1
CIR JA 71 .G75a6 2015	Grigsby, Ellen.	Analyzing politics : an introduction to political science	2015	1
RES B11a 2011	Baviera, Aileen S. P.	Asian politics & policy	2011	1
FIL HC 455 E38 2009		Philippine human development report 2008/2009 : institutions, politics and human development.	2009	1

PA 234 – Ethics & Accountability in Public Service

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR JF 1525.E8 .B69p 2015	Browman, James S.	Public service ethics : individual and institutional responsibilities	2015	1
CIR HF 5686 T45A 2011	Jay C. Thibodeau.	Auditing and accounting case : investigating issues of	2011	1



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		fraud and professional ethics		
CIR K 123 M34 2010	Maboloc, Christopher Ryan	Ethics and human dignity	2010	1
CIR HF 5387 .E84 2009		Ethics applied	2009	1
FIL JQ 1409.5 .S25e	Salonga, Jovito R.	Ethics in politics : three lectures	2009	1
FIL JQ 1409.5 .E8		Ethics in public office : readings	2009	1
FIL 172.2 S61e	Sto.Tomas, Patricia A.	Ethics in public office	2009	1
CIR RT 85 H46 2005	Hendrick, Judith	Law and ethics	2005	1

PA 235 – Human Resources and Organizational Development

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR HF 5549.2 .H65h10 2017	Hollenbeck, John R.	Human resource management : gaining a competitive advantage	2017	1
CIR HF 5549 .C37m10 2016	Cascio, Wayne F.	Managing human resources : productivity, quality of work life, profits	2016	1
CIR JF 1601 .B69h5 2016	Berman, Evan M.	Human resource management in public service : paradoxes, processes, and problems	2016	1
CIR HF 5549.5 .M33c 2015	McDonald, Kimberly.	Career development : a human resource development perspective	2015	1
CIR HF 5549 .N64f3 2009	Noe, Raymond A.	Fundamentals of human resource management	2009	1



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: CIR HF 5549 .D43f 2007	Decenzo, David A.	Fundamentals of human resource management	2007	1
CIR HF 5549 .N64f2 2007	Noe, Raymond A.	Fundamentals of human resource management	2007	
DIS 658.3 D493r 2008	De Vera, Misael J.	Human resource management conditions in selected municipalities in the province of Nueva ecija	2008	1
CIR 658.3 C269m 2006	Cascio, Wayne F.	Managing human resources	2006	1
CIR HF 5549 .D47h9 2003	Dessler, Gary.	Human resource management	2003	1
CIR 658.3 H58m 2001	Hickman, Gill Robinson	Management human resources in the public sector	2001	1
Noe, Raymond A.	Noe, Raymond A.	Human resources management : gaining a competitive advantage	2000	1

PA 236 – Trends and Issues in Public Administration

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR HJ 141 .M55f10 2018	Mikesell, John L.	Fiscal administration: analysis and applications for the public sector	2018	1
CIR JF 1351 .R33g 2015	Raadschelders, Jos C.N.	Global dimensions of public administration and governance : a comparative voyage.	2015	1
CIR JF 1351 .H36 2015	[Editor] Qiang Wu.	Handbook of public administration	2015	1
DIS 371.1 P128j 2015	Pagtalunan, Maria Ellen V.	Job Satisfaction among non teaching personnel selected	2015	1



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		state colleges and universities in region III : Challenges to public administration		
CIR JK 421 .S26e 2015	Sandfort, Jodi.	Effective implementation in practice : integrating public policy and management	2015	1
CIR H 97 .H55j3 2014	Hill, Michael	Implementing public policy / : an introduction to the study of operational governance	2014	1

PA 237 – Seminar on Governmental Accounting

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
CIR HJ 9750 .M36 2015		Managerial cost accounting practices.	2015	1
CIR HF 5635 .A56f 2015	Ainsle, George.	Financial and managerial accounting	2015	1
CIR HF 5686.C7 .W37c12 2014	Warren, Carl S.	Corporate financial accounting	2014	1
CIR HF 5657.4 .W37m 2014	Warren, Carl S	Managerial accounting	2014	1
FIL HF 5679 .H37c 2011	Harina, Ricardo M.	College accounting 2 : accounting partnership, corporation and manufacturing	2011	1
CIR HF 5635 .G84 2011	Guerrero, Pedro P.	Advanced accounting : principles and procedural applications	2011	1
CIR HF 5686 .B35b 2011	Ballada, Win.	Basic accounting made easy	2011	1



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CIR HF 5635 .H69f 2011	Hoyle Joe B.	Fundamentals of Advanced Accounting	2011	1
CIR HF 5657.4 .Z56a 2011	Jerold L. Zimmerman.	Accounting for decision making and control	2011	1
CIR HF 5686 T45A 2011	Jay C. Thibodeau.	Auditing and accounting case : investigating issues of fraud and professional ethics	2011	1
CIR HF 5635 .A58a 2011	Anthony, Robert N.	Accounting : text and cases	2011	1
CIR HF 5679 .H87a 2010	Robert L. Hurt.	Accounting information system : basic concepts and current issues	2010	1
CIR HF 5686.C8 .H67c13 2009	Horngren, Charles T.	Cost accounting : a managerial emphasis	2009	1
FIL HF 5635 .K55 2002	Kimwell, Mercedes B.	Constructive accounting	2002	1
FIL HF 5686 V35 2002	Valencia, Edwin G.	Partnership and corporation accounting : concepts, principles, procedure and applications	2002	1



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IV. Comprehensive Examinations

V. Thesis Writing/Alternative Courses

RSCH 240 Thesis Writing

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
FIL LB 2369 .G37g	Garcia, Alipio M.	Guide to thesis writing : text and workbook	2005	1
REF LB 2369 .M38g	Mauch, James E.	Guide to the successful thesis and dissertation : a handbook for students and faculty	2002	1
FIL LB 2369 .R58d	Rivera, Maximiano M.Jr.	Dissertation/thesis writing manual	2002	1
FIL LB 2369 .C35m	Calderon, Jose F.	Methods of research and thesis writing	2001	1
FIL LB 2369 .A73w1	Arboleda, Cora R.	Writing a thesis proposal	2000	1
FIL LB 2369 .C35	Calmorin, Laurentina P.	Methods of research and thesis writing	2000	1
FIL LB 2369 .L48t	Leveriza, Jose P.	Thesis writing : a practical guide	2000	1

Alternate Subjects:

PA 241 – Project Development and Management

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
THE 331.4 M252a 2016	Mallari Ma. Remedios M	Assessment of the agriculture based income generating projects (IGP) of the Gabaladon campus of the Nueva Ecija University of science and Technology	2016	1
CIR QA 76.76 .R35s	Rakos, John J	Software project management : for small to medium sized projects	2010	1
FIL HD 2326 .D48 19	Development Academy of the Philippines.	How to develop project feasibility studies	2010	1
DIS 370.9173 P766i 2014	Polintan Ramil Pascual	The Implementation of reforms and innovations in fiscally	2005	1



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		autonomous national high schools in the division of Nueva Ecija		
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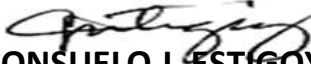
PA 242 – Research in the major field (Seminar Paper)

CALL NO.	AUTHOR	TITLE	COPYRIGHT DATE	NO. OF COPIES
THE LB 2368 .D53r 2018	Diao, Leo Cardona.	Research competency of public senior high school teachers of Cabanatuan City Division : basis for research training and development	2018	1
	Loria, Salvador A.	Problem solving abilities of second year engineering students	2010	1

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